

**Minutes of the Annual Meeting of the Parish Council of Great Ayton Parish Council
held on Tuesday 2 August 2016 at 7.00 pm**

Present:- Cllrs: J Fletcher, G Readman, Mrs F Greenwell, R Hudson, Mrs J Brown, Mrs A Taylor and R Kirk.
Mrs J McLuckie (Parish Clerk), PCSO Lewis and 2 members of the public.

Min No.	Business
1	<p><u>Apologies for Absence</u> Apologies for absence were received from Cllr Mrs Moorhouse and Mrs Calgie (D&S Reporter).</p>
2	<p><u>Declaration of Interest in items on the Agenda</u> Declarations declared and noted with the relevant topic/s.</p>
3	<p><u>Members of the Public invited to address Council</u> A resident from Chapel Steps sought an update on when the bench would be moved on the Chapel Steps and how far it would be moved. Cllr Fletcher confirmed that the bench would be moved forward by 2ft and would be done over the next few weeks dependent on staff availability. Noted.</p> <p>The Chairman from the Tennis Club made representation seeking support from the Parish Council to make the Tennis Club a Community Asset. This was unanimously agreed and the Clerk was asked to send a letter of support to HDC. Agreed.</p>
4	<p><u>Minutes of the Meeting of the Parish Council held on Tuesday 5 July 2016</u> The minutes of the Meeting of the Parish Council held on Tuesday 5 July 2016 were approved and signed. Noted.</p>
5	<p><u>Police Report</u> The Police report had been circulated. A total of 8 incidents had been reported between and 5 July and 1 August 2016. Noted.</p>
6	<p><u>Council Services Report</u> Cemetery The Clerk had contacted the Vicar in regard to the consecration of the Cemetery land. The Vicar had confirmed that he would discuss this with the Bishop. Noted.</p> <p>Captain Cook Garden - Asham Bryant College from Stewarts Park were carrying out weeding and clearance work in the Garden. Noted.</p> <p>Public Conveniences - the hot water tank had been repaired and a new cistern would be installed as soon as possible. Agreed.</p> <p>Play Park - It was noted that work to the toddler area would commence on Thursday. Two swing baskets were also due to be installed. Noted.</p>

	<p>Grass Cutting - It was agreed to ask Mr Suggitt to strim the willow herb alongside the riverbank downstream of the Buck Hotel. Agreed.</p>
7	<p><u>Planning Report</u> 16/01108/TUC – Land East of Langbaugh Ridge – Proposed installation of a telecommunications base station (amended location to original consultation). Members preference would be for this firm to use the mast that is already in situation rather than see the installation of another one. 16/01106/FUL - Greenhow Moor Farm, Pannierman Lane - Construction of a dwelling and detached domestic garage. Members strongly oppose this application on the grounds that it destroys the countryside and it is not sustainable.</p> <p><u>Applications Approved.</u> 16/0118CAT - 95 High Street - Proposed works to a tree in a conservation area - prunus tree removal. 16/01007/FUL - 95 High Street - Proposed alterations to existing flat together with pitched roof to replace flat roof. New access staircase. 16/00854/FUL - 81 High Street - Change of use from commercial to residential. 16/01024/FUL - 24 Easby Lane - Proposed alterations and extension to existing dwellinghouse to create first floor accommodation to include dormer windows, roof lights, attached garage, partial rendering, new boundary wall, vehicular access and associated parking. 16/00181/FUL - 2 Farm Garth - Removal of existing single storey rear extension and construction of single storey rear extension and construction of new chimney on rear elevation.</p> <p><u>Other Planning Information</u> 15/02282/MRC - Langbaugh Farm - Application for removing condition 07 to previously approved application reference 2/03/058/0975 - conversion of agricultural buildings comprising of one storage unit, two holiday units and a single dwelling with an office as amended by plans received by HDC on 16 Marcy 2004 and 16 June 2004. Refused. 16/00886/FUL - The Grange Coach House, Yarm Lane - Change of use of annex to a dwelling house. Refused.</p>
8	<p><u>Correspondence and Information Report</u> Mr Hunt - Request for a back to school event on the Low Green. Agreed. NYCC - Highways Schemes Area 2 Thirsk. Noted. Conservative Club - Damage to the Low Green following the Tour de Yorkshire event where a wagon had drove on with equipment and left deep ruts. It was confirmed that this repair work was due to take place in the coming weeks and would include infilling with top soil and reseeding if necessary.</p> <p>The following items for information were all noted:- Rural Services Network Weekly Email Digests (previously circulated). Clerks & Councils Direct - July 2016 - Issue 106..</p>
9	<p><u>Clerk's Report</u> Hall Fields Footpath - Cllr Moorhouse continues to progress this issue but funding limitations would mean that all the maintenance work required could not be completed but the History Society was looking to carry out some of the work on behalf of NYCC. Noted.</p>

	<p>High Street Parking - Cllrs Flether and Mrs Greenwell had completed the survey on Saturday 23 July 2016. Members thanked them for undertaking this work and noted the detail within the report. It was agreed that Cllr Taylor would submit the report to the Business Forum for their information and they were welcome to see the photographs taken with a view to obtaining their thoughts and to see if they could identify vehicles which were parked for a long time i.e. belonging to people other than shoppers. Agreed.</p>
10	<p>Accounts Report The total payments made were £11586.15. The total receipts received were £1988.50.</p>
11	<p>Councillors Reports</p> <p>Cllr Mrs Brown - the footpath along Guisborough Road was nearly impassable because of the overgrown hedge. The Clerk was asked to contact the landowner to request that it be cut back. Agreed.</p> <p>Cllr Mrs Taylor had attended the Business Forum and as agreed had identified three candidates to join the Events Sub Group, it was agreed that Cllrs Mrs Taylor, Mrs Greenwell, Mrs Brown and Hudson would represent the Parish Council on this group. The initial request received was that the Christmas Tree be erected for a Christmas Event that will take place on 26 November 2016. Noted.</p> <p>Cllr Readman advised that he and Cllr Mrs Taylor had undertaken an investigation in to the requirement for additional dropped kerbs and reported that the Village was well serviced with dropped kerbs apart from two specific areas. The stone bridge has a dropped kerb at what end but not the other and this causes a number of issues, the second area of concern was the dropped kerb on the opposite side of Hollygarth which is to far around the corner meaning that people trying to cross there cannot see around it. Cllr Readman had contacted NYCC and requested that they come and look at these areas with a view to improving. Noted. It was reported that the main problem continues to be inconsiderate parking and despite some recent ticketing by traffic enforcement residents continue to park inappropriately. The Clerk was asked to send a press release with a photograph to the media to ask that they publicise this ongoing problem. Agreed.</p> <p>Cllr Kirk asked that the cutting back of the trees at the Cemetery be arranged to ensure the lights are visible. Agreed.</p> <p>Cllr Flether sought agreement to strim the large area under the stone bridge, then rot-ovate it and plant with wild flowers. Agreed.</p>

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COUNCIL SERVICES REPORT

ITEM	INFORMATION	ACTION/COMMENTS	STATUS
Cemetery	To consider the consecration of the Cemetery land.	The Clerk had wrote to the Vicar to progress.	Ongoing.
Captain Cook Garden	To receive an update in regard to current improvement work.		Ongoing.
Public Conveniences	Agreed that Hot and Cold would repair the hot water tank and replace the plastic cistern in the ladies toilets with a more substantial unit.		Open.

PLANNING REPORT

PLANNING APPLICATIONS

PLANNING REF/ADDRESS	DESCRIPTION OF WORK
16/01108/TCC - Land East of Langbaurgh Ridge	Proposed installation of a telecommunications base station (amended location to original consultation).
16/0106/FUL - Greenhow Moor Farm, Pannierman Lane	Construction of a dwelling and detached domestic garage.

APPLICATIONS APPROVED

PLANNING REF/ADDRESS	DESCRIPTION OF WORK
16/0118/CAT - 95 High Street	Proposed works to a tree in a conservation area - Prunus tree removal.
16/01007/FUL - 95 High Street	Proposed alterations to existing flat together with pitched roof to replace flat roof. New access staircase.
16/00854/FUL - 81 High Street	Change of use from commercial to residential.
16/01024/FUL - 24 Easby Lane	Proposed alterations and extension to existing dwellinghouse to create first floor accommodation to include dormer windows, roof lights, attached garage, partial rendering, new boundary wall, vehicular access and associated parking.
16/01181/FUL - 2 Farm Garth	Removal of existing single storey rear extension and construction of single storey rear extension and construction of new chimney on rear elevation.

OTHER PLANNING INFORMATION

PLANNING REF/ADDRESS	DESCRIPTION	STATUS
15/02282/MRC - Langbaurgh Farm	Application for removing condition 07 to previously approved application reference 2/03/058/0975 - conversion of agricultural buildings comprising of one storage unit, two holiday units and a single dwelling with an office as amended by plans received by Hambleton District Council on 16 March 2004 and 16 June 2004.	Refused.
16/00886/FUL - The Grange Coach House, Yarm Lane	Change of use of annex to a dwelling house.	Refused.

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CORRESPONDENCE AND INFORMATION REPORT

CORRESPONDENCE

Sender	Information
Mrs Hunt	Request for a back to school event on the Low Green.
NYCC	Highways Schemes Area 2 Thirsk.

INFORMATION

Sender	Information
Rural Services Network	Weekly Email Digests (previously circulated).
Clerks & Councils Direct	July 2016 Issue 106

CLERK'S REPORT

ITEM	INFORMATION	ACTION/COMMENTS	STATUS
Hall Fields Footpath	The Clerk had reported that it was extremely muddy and dangerous. This was still seen as a priority on the grounds of health and safety as the footpaths remain in a dangerous condition	Cllr Mrs Moorhouse and Cllr Kirk had met with Mr Brown who was going to write to the land owners advising them of what work was proposed to take place and requesting permission to access from their land.	Open.
High Street Parking	The Clerk to request North Yorkshire County Council to try and arrange a meeting in advance of the November Parish Council meeting. Document circulated Re: Parking Policy in England. The Clerk had wrote to the local businesses requesting that there staff park away from the shop front and preferably walk if possible	Cllrs Fletcher and Mrs Greenwell would undertake a survey and report back to the Parish Council.	Ongoing.

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ACCOUNTS REPORT

1.1 Payments

<u>Supplier</u>	<u>Reason</u>	<u>Other data</u>	<u>Value £</u>
Northumbrian Water Ltd	Water - 1.4.16 to 30.6.16	Cemetery	DD 10.67
Northumbrian Water Ltd	Water - 1.4.16 to 30.6.16	Public Conveniences	DD 150.91
Northumbrian Water Ltd	Water - 1.4.16 to 30.6.16	Allotments	DD 201.30
Friends Meeting House	Meeting Room Rent 5.4.16 to 7.6.16	General Admin	48.00
NYCC	Waste Collection	Cemetery	7.20
Bilsdale Tree Services	Supply and planting of Birch Tree	POS	191.52
HDC	Council Tax for 105 High Street	Miscellaneous	71.63
Sam Turner & Sons Ltd	Drill Bit - POS	3.10	599.70
	Rider Mower Repairs - POS	146.83	
	Rat Bait, Nails etc - Allotments	197.96	
	Rider Mower Repairs - Cemetery	120.50	
	Brushcutter Repair - POS	131.40	
HDC	Salaries - 1.4.16 to 30.6.16	Salaries	8269.17
Mr Atkinson	Mobile Phone Top Up	Cemetery	10.00
W. Eves & Co Ltd	Fuel	POS	DD 86.74
Mr Collins	1 x Grave Dug and shuttered	Cemetery	100.00
Mrs Taylor	Reimbursement for stone trough	POS	900.00
Mr Frankish	Grass Cutting	Grass Cutting	420.00
Thomsons Hardware Ltd	Toilet Rolls etc	Public Conveniences	219.31
Mr Suggitt	Painting of benches	POS	162.50
Mr Suggitt	Cemetery Assistant	Cemetery	87.50
Total			11,536.15

1.2 Receipts

<u>Customer</u>	<u>Reason</u>	<u>Other data</u>	<u>Value £</u>
Mrs Bailey	Garage Rent	Garage Rent	25.00
Great Ayton Working Mens Club	Donation towards the Brass Band for the Village Fete	S145 Village Events	175.00
Mr Hutchinson	Grave Reservation	Cemetery	71.00
Mrs Taylor	Flower tub sponsorship	POS	16.50
Carters	Funeral Fee	Cemetery	689.00
Shellhorn	Erection of a headstone	Cemetery	106.00
Suttlewood	Interment of Ashes in Carlton	Cemetery	68.00
Mr Clarkson	Plaque on Memory Wall	Cemetery	40.00
Ayton Funeral Services	Funeral Fee	Cemetery	687.00
Ayton Funeral Services	Scattering of Ashes	Cemetery	40.00
TOTAL			1988.50